

Batheaston CEVC Primary School

Giving Medicines in School Policy

Giving Medicines (including creams) at School: We would request that wherever possible, parents come to school to administer any medication/creams their child requires. School staff are not obliged to administer medication, however, prescribed medication MAY be administered by a member of office staff only by special request when the child's doctor deems it to be essential. Completion of a Parental Agreement for School Setting to Administer Medication Form is essential, and must be signed. The member of staff administering the medication will complete and record the details on each occasion.

Please note that there may be occasions where staff are unable to consider this request and also there may be circumstances when the medication may not be administered at the specific time requested – hence our request that parents administer medicine themselves whenever possible. Also, the school does not maintain stocks of medicines (e.g. Calpol), so this needs to be provided and administered by the parent. If you have any queries, please contact the school office.

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